UNIVERSAL FACE COVERING REQUIREMENTS AND SOURCING:
All employees reporting to campus are required to wear face coverings when social distancing is not possible (6 foot separation from others). Face coverings are also required when co-occupying enclosed spaces such as a couple people in a small room or many people in a larger room. UNCG will provide face coverings for all employees returning to campus.
• Each employee returning to campus will be provided 5 face coverings (one for each day of the week).
• Face coverings can be worn repeatedly but their long-term use will depend upon the work activities you are conducting.
• Employees may bring homemade face coverings that cover the mouth and nose if they meet the guidance outlined by the CDC: www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/diy-cloth-face-coverings.html.

WHY UNIVERSAL FACE COVERINGS?
Paper and cloth face coverings are not considered Personal Protective Equipment (PPE). However, these face coverings can be an effective complement to social distancing, handwashing, and other mitigation measures. Face coverings limit the wearer from spreading infectious droplets and particles expelled when coughing, sneezing, and even speaking. When a mask-like face covering is not available, a scarf or bandana can be utilized. Using face coverings will prevent those who may be infectious but only mildly symptomatic or non-symptomatic from spreading the virus to others.

RESERVE RESPIRATORS FOR HEALTHCARE AND REQUIRED OPERATIONS:
• N-95 respirators are designed to protect those working in high-risk situations with a likelihood of exposure.
• N-95s should not be used for “universal face covering.”

GENERAL NOTES ABOUT UNIVERSAL FACE COVERINGS:
• Remember this saying: “My face covering protects you; your face covering protects me.” If you start to become ill, the purpose of face covering is to minimize the spread of germs when you cough, sneeze, or speak.
• Avoid touching your face with unwashed hands. Germs are often spread when a person touches something that is contaminated with germs and then touches their eyes, nose, or mouth.
• Wash hands with soap and water or use alcohol-based hand sanitizer before putting on your face covering and immediately after removing it.
• Ensure the face covering fits snugly, covering the mouth and nose.
• Do not wear the face covering if it is damp or wet.
• Remove the face covering from behind without touching the front side.

USE AND CARE OF UNIVERSAL FACE COVERINGS:
Best practices for PAPER face coverings:
• Do not attempt to wash or use disinfectant chemicals on paper face coverings.
• Paper face coverings may be used for days to weeks, depending on the level of use.
• Store face coverings in a clean, dry location between uses.
• Replace face coverings when they become dirty, worn, or restrictive to air flow.

Best practices for CLOTH face coverings:
• Wash all cloth face coverings upon receiving. These are not sterilized.
• Cloth face coverings should be washed in hot water with regular detergent daily after use. Allow to dry completely before reuse.